



# DiCentra FAQs – 16

1<sup>st</sup> December 2020

## Sending a Problem Competition to Us

**Question:** A competition is giving a problem and *Wilbur Imaging* have asked for a copy to be sent to them. How do I do it?

**Answer:** The instructions below should be used.

1. Create a new folder on your desktop called 'From <your club name>'.
2. Run *DiCentra*.
3. Use **File > Export ...** and select **Rules and Competition Files only**.
4. Select the competition(s) that you want to include from the list.
5. Click **Export ...**
6. Select the 'From <your club name>' folder from the list that appears and click **OK**.
7. Close *DiCentra*.
8. Right-click on the 'From <your club name>' folder and select **Send To > Compressed (zipped) folder**.
9. In your browser go to <https://wetransfer.com>. Besides various advertising you will find a panel that says **Add your files**.
10. **Drag and drop your zipped file** on to the panel. It should then say something like **Add more files – 1 file added**.
11. Add [enquiries@wilburimaging.com](mailto:enquiries@wilburimaging.com) in the **Email to** area. Add an optional message and click **Transfer**.
12. You will be asked to verify who you are. *WeTransfer* will email you a verification code which you need to enter and then click **Verify**.
13. The zip file will then be copied to the cloud ready for us to retrieve and you will receive a confirmation email from *WeTransfer*.

We have found that *WeTransfer* is quick and straightforward and allows up to 2 GB per transfer. (DiCentra competitions are usually no more than a few hundred megabytes.)

**Please note:** Any images submitted in this way will only be used for DiCentra product improvement. The images will never be used for demonstrations or tutorials without prior agreement of the authors.

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